

NO.EDN-GDC-SIHUNTA(E-9)/2025-26- 256

Office of the Principal GDC.Sihunta Distt.Chamba HP

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Dated: Sihunta – 176207

06 March, 2026

To

The Director of Higher Education,  
Himachal Pradesh, Shimla-171001

**Subject: Regarding submission of SAR report in r/o GDC Sihunta.**

R/Sir,

Kindly find enclosed herewith the SAR report in r/o GDC Sihunta  
for the session 2025-26. Hence submitted for information & further N/A please.

Encl.: As above.

  
Principal

Govt. Degree College Sihunta  
Distt. Chamba (H.P.)

**Govt. College Sihunta Distt. Chamba H.P.**  
**Internal Evaluation & Ranking Score Sheet**

The internal evaluation and ranking of college may be made on the basis of following seven criteria:

**1. Teaching Learning (Score 140)**

Sr No.	Activity	Distribution of Scores	Score Claimed
1.	<b>Mode of teaching</b>	i. Lecture method only =6 ii. Technology based teaching only =6 (6+6=12) or Blended teaching =12 iii. Flipped Classroom = 8 iv. As per need of different groups of students =5	ii. 12  iii=08 iv. 5 = 25
2.	<b>Curriculum Planning and Implementation:</b> i. Teaching schedule=10 ii. Whether learning outcomes defined=5 iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16 iv. Internal assessment mechanism (quizzes, class test; presentation, assignments, MTTT etc.) (Max. 8) v. Prompt communication of assessment /results to students=6 (e.g. displayed on college website I notice board/class groups/submitted to COE)	i. Followed 100% = 10 80-99% =8 60-79% =6 Upto 59% =4 ii. 100% =5 80-99% =4 60-79% =3 Upto 59% =2 iii. 4.0 x No. of enrichment practices observed =16 iv. Followed by all the Departments =8 Above 80% =6 60-79% =4 Upto 59% =2 v. Within 7 Days =6 8-14 Days =3 More than 14 Days =Nil	i=10  ii.=00  iii=16  iv=8  v=6
3.	<b>Add-on Courses / Certificate Courses:</b> i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs / spoken Tutorial/NPTEU/Other courses offered by recognized organizations)	i. No. of courses >5 and student benefitted >50% =10+10 ii. No. of courses >3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses <3 and student benefitted 31-40% =5+5 iv. No. of courses <3 and student benefitted upto 30% =2.5+2.5	i=0  ii=0

4.	<b>Student Feedback (taken from students with 80% attendance)</b> i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25% =05, 20-25%=4, 15-19%=3; 10-14%=2, <10%=1 ii. 91-100%=10; 81-90%=8; 71-80%=6; 61-70%=4; less than 61%=0 iii. Considered and action taken on doables 81-100%, 10; 61-80%=8; 51-60%=6; 41-50%=4	i=5 ii=10 iii=10
5.	<b>Examination Results:</b> i. % of Students Passed ii. % of students with A Grade and Above iii. No. Of Students in University Merit	i. >81%=9; 71-80%=8; 61-70% =7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0 ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-100%=5; 1-5%=4 iii. HPU /SPU merit list 1 <sup>st</sup> -3 <sup>rd</sup> position=8; 4 <sup>th</sup> -10 <sup>th</sup> position=6	i=9 ii=8 iii=0

## 2. Student support, service and progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	<b>Pre and Post Admission Counselling:</b> i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counselling/Induction = 10	i=5 ii=10 iii=10
2.	<b>Scholarships:</b> i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes	i. =5 ii. =5	i=5 ii=5
3.	<b>Sports and Cultural activities:</b> i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	i. >20% =10 16-20% =6 11-15% =2 ii. >20% = 10 16-20% = 6 11-15% =2 iii. a. 12 b. 10 c. 6	i=10 ii=10 iii=0

4.	<b>Students Participating in NSS/NCC/Rangers &amp; Rovers/Clubs:</b>	i. NSS =4 ii. NCC =4 iii. Rangers & Rovers =4 iv. Road Safety =4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society =4	i=4 ii=4 iii=0 iv=4 v=4
5.	<b>NSS/NCC/Rangers &amp; Rovers:</b> participating in i. National camps /RD Parade ii. State camps/Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a)8 b) 5 c) 3	i=10   iii=8
6.	<b>Anti-Drug Awareness Programmes:</b> i. No. of awareness programmes organized. ii. % of students benefitted iii. Counselling of suspected addicts	i. 4 and above= 4; 3=3; 2=2, 1=1 ii. More than 50%= 4 iii. 2	i=4 ii=4 iii= 2
7.	<b>Gender Equity:</b> i. No. of health/sensitization programmes organized. ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norms iv. Grievances Redressal as per timeline	i. 3 and above= 3; 2=2; 1=1 ii. More than 20%= 3; 11-20=2 iii. Yes= 2 iv. Yes= 2	i=3 ii=2 iii=2 iv=2
8.	<b>Mentor-Mentee Groups:</b> Sessions conducted per group of students	4 and more sessions= 10; 3= 8; 2=5; 1= 3	10
9.	<b>Coaching for National level competitive examinations/ HAS</b>	10	0
10.	<b>Remedial Classes/Bridge Courses:</b> % of students benefitted	i. More than 20% =10 ii. 16-20 =8 iii. 11-15 =6 iv. 6-10 =4	10
11.	<b>Capacity Building of Students:</b> i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) ii. Language-cum- Graduate attributes Development programmes	i.=10 ii. =10	i=10 ii=0
12.	<b>Career Counselling &amp; Placement Cell:</b> i. No. of Career Counselling Sessions organized for each group of student. ii. Number of Placement Drives	i. More than 5= 6; less than 5=4 ii. More than 2= 4; less than 2=2 iii, Yes=4; No= 0 iv. More than 50%= 6; Less than	i=4 ii=0 iii=0 iv=0

	iii. Self-Employment Modules Organised.	50%=4	
	iv. No. of students Benefitted		
13.	<b>Student Progression:</b> i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	I. >50%= 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 II. 5.0xno. of students (Max. 20 points)	i=4 ii=0
14.	<b>No. of Co-curricular and Sports Activities organised:</b> i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events- 3 Each (Max. 9)	i=0 ii=0 iii=9
15.	<b>Annual Prize Distribution Function Organized:</b> (Yes/No)	Yes=10 No=0	10
16.	<b>College Magazine Published:</b> (Yes/No)	Yes=10 No=0	10
17.	<b>College website updated regularly or not</b>	Yes=10 No=0	10

Subtotal=136

### 3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	<b>Classrooms</b> Classrooms well maintained	Yes=10 No=0	10
2.	<b>Library Facilities</b> i. Whether adequate print books available ii. Whether daily newspaper (minimum 5), magazines (minimum 3), and journals (minimum 3), available iii. Whether access to e-resources available iv. Seating Capacity in the Library v. Usage of library resources. vi. Digital Library having at least 5 computer systems with internet facility	i. 500 books per hundred students 3; Less than 500=1  ii. Yes= 3 No=0 iii. Yes=3 iv. 10% or more of the student strength= 4 v. 100%=7 75%=5 50%=3 25%= 1 vi. Yes=5	i=3 ii=3 iii=3 iv=4 v=7 vi=0
3.	<b>ICT Facilities:</b> i. No of interactive panels/victuals classrooms Multimedia Projects/K-Yan ii. % of teachers using ICT facilities iii. No. of Students benefitted from	i=5 or more=5, 4=4, 3=3, 2=2, 1=1. ii.> than 50%=5;<50=0 iii. > than 50%=5;<50=0 iv. Yes=5 v. 100%=5	i=3 ii=5 iii=5 iv=5 v=5

	iv. Internet Connections-LeasedLine/ Fibre Network/ Wi-Fi campus (Yes/No) v. Use of ICT facilities	25%=2 <25%=0	
4.	<b>Facilities for Specially-abled Students:</b> i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms	I. Yes=2 II. Yes=2	i=2 ii=2
5.	<b>Sports Facilities:</b> i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	I. More than 5=8; Less than 5= 4 II. Yes=4 III. Yes=4 IV. Yes=4	i=8 ii=4 iii=4 iv=Nil
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium=4 Hostels =4 (2 Point for each hostel) Staff Quarters=4 Seminar Hall=4	0 0 0 4
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100%=10 75%=6 50%=5 25%=3 <25%=0	i=10 ii=10
8.	i. Adequate numbers of computers ii. Usage of computer hardware	i. One system per 30 students= 5; 31-40=3; 41-50=2, more than 50= 1 ii. 100% = 5 75%=4 50%=2 25%= 1 <25%=0	i=5 ii=5
9.	Canteen, Staff Room /Faculty Room, Space for NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max. 10)	10
10.	Documentation of Academic, co-curricular and extracurricular activities and achievement of students and staff on regular basis.	Yes=20 No=0	20

#### 4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	<b>Institutional Vision:</b> i. Vision Document  ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 points each	i=6 ii=6 iii=6

2.	<b>IQAC:</b> i. No. of meetings per year ii. No. of programmes organized. (Trainings, workshops, IPR, etc.)	i. 4 meetings= 6; 3 meetings= 4 ii. 2 per activity (Max. 6)	i=6 ii=6
3.	<b>Management of Institutional Funds:</b> i. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development / student welfare ii. Periodic audit III. Settlement of bills/advances within a specified time frame	i. utilized >90% of the funds collected annually -10;71-90%-8; 51-70%-6;31 -50%-4; <30%-0 ii. Yes=2 iii. Yes=4	i=10 ii=2 iii=4
4.	<b>Grievance Redressal of Students and Employees</b> i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	i=10
5.	<b>Green and Clean Campus:</b> i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings / campus	i. 6 ii. Excellent = 10 Satisfactory =6 Poor=0	i=6 ii=10
6.	<b>Facilities for Students:</b> i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	i=3 ii=3 iii=3 iv=3 v=3 vi=3
7.	<b>Regular Updation of Service Books/Service Records</b>	Yes=3	3
8.	<b>Timely Submission of ACRs</b>	Yes=3	3
9.	<b>Prompt Response to Official Correspondence</b>	Yes=5	5
10.	<b>Proper maintenance of official records (Cub books/Stock registers, Fund registers, leave records , Fine fund etc.)</b>	Yes=10	10
11.	<b>Proper record of students attendance &amp; CCA</b>	Yes=10	10
12.	<b>Whether ranked by NIRF, Other Agencies</b>	Yes=10	0
13.	<b>Whether accredited by NAAC</b>	A and above (level 4 or 5) =20 B+ & B++(level 3) =16 B (level 2) =12 Accredited (level 1) =10	0

14.	Whether AQARs are being submitted as per timeline annually or not	Yes =12 No=0	0
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	0
16.	Involvement of Stake Holden: i. PTA ii. OSA	I) <ul style="list-style-type: none"> <li>• PTA constituted as per norms=1</li> <li>• PTA supportive = 1</li> <li>• Significant contribution of PTA (enclose documentary proof) =10</li> </ul> ii) <ul style="list-style-type: none"> <li>• OSA framed as per norms =1</li> <li>• Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum=3</li> <li>• Non-financial contribution (career counselling, talk, interactive session/ facilitation in placement of students etc. on regular basis)= 4</li> </ul>	i=12  ii=01
17.	Feedback from Stakeholders other than Students and action taken Thereon.	Yes=4	0
18.	Annual review meeting on students outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving Excellence.	Yes=25	25

#### 5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	Best Practices Description & Outcome of Best Practices (at least two):	10 points per best practice	20
2.	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/Management iii. Rain water harvesting and its use for gardening and cleanliness iv. Plastic free campus v. Blood donation camps vi. Adoption of village/ educational institutions	4 points per initiative	i=0 ii=0 iii=0 iv=0 v=0 vi=4

	(On the basis of Community Feedback)	2 activities=8, 1 activity=5	
4.	<b>Special New Innovative Initiatives Or Ideas Adopted in the College.(Other than at Sr. No. 5.2 above)</b>	4 points each initiative (max.=16)	8
5.	<b>Collaborations:</b> i. With Peer Educational/Research Institutions ii. Other Government Bodies/industry	5 points each (Max. 10 points)	5

### 6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	% of Teachers with Ph.D.	More than 70%=5 61-70%=4 51-60%=3 Less than 50%=2	2
2.	Teachers as Research Guides	4 points per research guidance(Max.=8)	8
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5% of faculty=4	10
4.	Projects/Patents/Fellowships/Associate ships: i. Major ii. Minor iii. Patents iv. Fellowships V. Associateships	i. 10 ii. 8 iii. 10 iii. 5 iv. 3 (Max. 10)	0
5.	No. of Paper Presented in presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/Regional/State level	i. 2 point per paper ii. 1 point per paper presented	8
6.	Seminars, Workshop, Conferences and Training, organized by the Institution International Level National Level State Level	6 4 3	0
7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per ii. 2 points per paper iii. 1 point per 20 citations	20
8.	Teacher's Special innovation ideas (Brief description thereof)	5	5

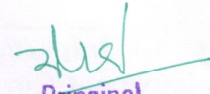
9.	<b>No. of Books Published/ Chapter in Books</b>	5 points per book and 2 points per chapter	10
10.	<b>Teachers Academic and Extension Activities:</b> i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories)	10
11.	<b>Awards by Recognised &amp; Reputed Organizations:</b> i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all categories)	i=0 ii=0 iii=0

**7. Miscellaneous (Score 120)**

Sr. No.	Activity	Distribution of Scores	Score Claimed
1.	<b>Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&amp;D-cum-innovation Centre, B.Voc., Self-Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.</b>	10 Each (Max. 50)	0
2.	<b>Spot evaluation of institutions by the Office from the Directorate of Higher Education/representative of the Director of Higher Education</b>	20	20
3.	<b>AG Audit paras settled upto date</b>	Yes	5
4.	<b>Local Audit Paras settled upto date</b>	Yes	5
5.	<b>Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)</b>	Yes	10
6.	<b>Invited speakers on various themes relevant to holistic development of students.</b>	Yes	10
7.	<b>Skill Development Training (at least 20% student benefited)</b>	Yes	0

**Summary of Scores**

S. No.	Criteria	Score obtained	Maximum Score
1.	Teaching Learning.	107	140
2.	Students Support Services & Progressions.	196	280
3.	Infrastructure & resources.	127	160
4.	Institutional Management.	159	220
5.	Best Practices, Innovation & Institution Distinctiveness.	47	80
6.	Faculty Profile & Research Activity.	73	100
7.	Miscellaneous.	50	120
	Total	759	1100



Principal

Govt. Degree College Sthunata  
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